

**ANNUAL REPORT AND
PERSONAL PROPERTY RETURN OF
SOLE PROPRIETORSHIPS AND GENERAL
PARTNERSHIPS
AS OF JANUARY 1st
DUE APRIL 15th**

20

Enter
the
Year

Form AT3-51

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Date Received
by Department

☐ **CHECK IF THIS IS A CHANGE
OF MAILING ADDRESS**

OWNER'S NAME, TRADING AS NAME, AND MAILING ADDRESS:

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MD DEPARTMENT ID NUMBER

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**This form can be filed online.
Click here to access the MD EGov site.**

PART A

1. Provide your federal employer ID # _____ (if none, provide social security number of owner).
2. Provide your federal principal business code # _____ (from IRS Schedule C or Form 1065).
3. **IMPORTANT:** List exact location of all personal property reported on this return including county, town, and street address. (PO Boxes are not acceptable.) This assures proper distribution of assessments. If property is located in two or more locations, please attach additional copies of Part B and include the street address for each location (PO Boxes are not acceptable).

(STREET NUMBER & NAME)

(CITY & ZIP CODE)

(COUNTY)

(INCORPORATED TOWN)

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Check if this location has changed from the prior year return.

4. State your nature of business or profession: _____ Date began: _____
5. Total gross sales or amount of business transacted during the prior year. \$ _____
If the business has sales in Maryland and does not report any personal property, in remarks below explain how the business is conducted without personal property. If the business is using the personal property of another business, provide the name and address of that business.
6. Only sole proprietors complete questions 6a and 6b.
- 6a. Is this location the principal residence of the business owner? _____
(Yes or No)
- 6b. Is the total original cost of all the property, including inventory and excluding licensed vehicles, less than \$10,000? _____
If you answer yes to both 6a and 6b, your property is exempt. Skip to signature line on page 2. (Yes or No)
7. State the opening and closing dates of your fiscal year. _____
8. Do you have any fully depreciated property or property expensed under IRS rules? _____ If yes, have you
included such property on this return? _____
(Yes or No)
9. Property leased by your business. See Instructions for Part A, 9.
10. Has the business disposed of assets during the prior year? _____ If yes, supply a schedule of disposition by
year of acquisition and manner of disposal. (Yes or No)

REMARKS _____

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